

**CITY OF SPICER
RESOLUTION 2025-05**

RESOLUTION TO ESTABLISH THE 2025 CITY FEE SCHEDULE

WHEREAS, the City of Spicer and its activities as a municipality require us to set forth fees and charges for permits and services; and

WHEREAS, the City of Spicer must maintain a relevant schedule of fees and regularly audit their effectiveness; and

WHEREAS, the City of Spicer on an annual basis at the first meeting in January of each calendar year shall review the fees for relevancy [approved January 7, 2025] update the schedule as necessary and propose the new year's fee schedule to the City Council for approval; and

NOW, THEREFORE, BE IT RESOLVED by the city council for the City of Spicer the following fee schedule is in effect as of January 1, 2025.

ADMINISTRATIVE

General Administrative Fine	\$75.00
Special Council Meeting	\$700.00
Assessment Search	\$30.00
Duplicate License/Permit	\$10.00
Agenda Packet (plus postage)	\$0.25
Annual Budget Documents	\$30.00
Municipal Code Book (per page) or \$100 (whichever is less)	\$0.25
Duplicate Meeting Tape (per tape)	\$10.00
Copy Scan 1st page	\$1.00
each additional page	\$0.50
Mileage Reimb @ current IRS rate	per mile
Election Filing Fee	\$5.00
NSF/Closed Accounts/Stop Payments	\$30.00
Research Time for Open Records: Public Records Request per hour after 30 min	\$40.00
Certify unpaid charges to Property Tax Roll	Assessor fee plus 15% Admin Fee

BUILDING PERMITS - RESIDENTIAL & COMMERCIAL

New Construction	Valuation
Additions, Remodels	Valuation
Mechanical Permit	Valuation
Demolition Permit	\$50.00
Late Building or Demolition Permit - Double Permit Fee	

CITY ORDINANCE FINES

70.08 Unreasonable Acceleration	\$50.00
71.01 No Parking where posted	\$50.00

91.11 (A) Attack by Animal/Dog Bites	COUNTY ATTORNEY
91.13 Basic Care/Cruelty to Animals	\$100.00
102 Loud Party/Noisy Gathering	\$50.00
112.05 Consumption of Alcohol in Public	\$120.00
130.04 Fireworks prohibited in public	\$50.00
173.1 Snow parking violations	\$50.00
174.02 (4)(A) Social Host	\$50.00
174.02(4)(B) Social Host	\$50.00
1.3 Gathering in Park	\$100.00
2009-01-Public Urination	\$50.00

CEMETERY

Burial Fee (<i>for a burial site purchase done before January 1, 2025</i>)	\$150.00
Individual Burial Plot	\$500.00
Single Columbarium	
Double Columbarium	

DOCK RENTAL

Residential - Spicer Resident - Annual	\$1,100.00
Commercial/Non-Resident - Annual	\$1,300.00
Plus, sales tax when applicable	

FIRE DEPARTMENT

Fire Calls for the 1st hour	\$500.00
each additional half-hour	\$250.00
Foam Per Gallon	\$50.00
Controlled Burn	\$60/acre
Pool Fill Administrative Fee	\$30.00
Per 1,000 gallons	\$5.15
Per hour/per person	\$30.00
Per mile	\$2.50

PARK RENTAL

Pirrotta Park Gazebo	\$35.00
Pirrotta Park Lions Shelter	\$40.00
Pirrotta Park Observation Deck	\$60.00
Westside Park Shelter	\$35.00
Electric Hook Up Saulsbury Beach/Flee Mkt	\$50 per day

PUBLIC WORKS

Call out for Public Works Personnel - after hours	
1st hour/person	\$125.00
After 1st hour	\$75.00
Loader per hour (Including labor)	\$200.00
Bulk Water Base Fee	\$54.50
Bulk Water per 1,000 Gallons	\$5.81
Mowing (Minimum rate per hour)	\$100.00

RENTALS

City Hall Council Chambers	\$50.00
Fire Hall Meeting Room	\$50.00
<i>Dethlefs Community Center</i>	
Regular Rentals - Commercial/Private Citizens	\$100.00
Exempt Service Organizations	\$50.00
Veterans, Boy & Girl Scout Org, NL-S Schools	NO CHARGE
Audio Visual Equipment Rental Fee	\$50.00
Damage Deposit	\$200.00

LICENSES & PERMITS

Adult Entertainment Permit	\$10,000.00
Adult Entertainment Application Fee	\$5,000.00
Pet license - Annually due Jan 1	\$5.00
Impound Fee - Set by Humane Society	
Burning Permits - Annually due Jan 1	NO CHARGE - DNR SITE
Required in city (can only burn brush & leaves - not needed if there is 3" of snow cover)	
Events Permit - per event	\$25.00
fireworks, vendors, outside public address	
Fence Permit	\$50.00
Gambling Permit - Annually	\$100.00
Gambling Permit - Daily	\$25.00
Gambling Background Investigation Fee	\$100.00
Golf Cart or 4-wheel ATV - Annually	\$20.00
must have current proof of insurance	

Liquor

Club License - Annual Aug 1	\$100.00
Events Permit - per event (3.2 beer)	\$25.00
On Sale Liquor Annual Aug 1	\$2,500.00
Off Sale Liquor - Annual Aug 1	\$100.00
On Sale Sunday Liquor -Annual Aug 1	\$200.00
On Sale Wine w/strong beer-Annual Aug 1	\$200.00
Pedal Pub License - Daily	\$25.00

Other Permits

Right of Way / Excavation Permit	\$50.00
Sanitation Contractors License	
Annually due Oct 1	\$25.00
Shoreland Alteration Permit	\$100.00
Excavation/Fill Permit	\$150.00
Sign Permit	\$50.00
Sign Permit over 30'	\$100.00
Temporary Sign/Banner Permit	\$25.00
Vendor Permit - Daily	\$25.00
Vendor Permit - Seasonal	\$250.00
Conduct Business on Public Sidewalk	\$25.00

EXEMPT VENDOR PERMIT ORGANIZATIONS:

Boy/Girl Scouts, Church & Non-profit Organizations

WATER/SEWER UTILITIES

Commercial Water/Sewer Rates

Monthly Base Fees	
Water Base Fee (plus tax)	\$55.95
Sewer Base Fee	\$65.52
Sales Tax	\$4.41
Total Commercial Monthly Base Fee	\$125.88

Monthly Usage Fees	
Summer Water Rate (per gallon)	\$0.00596
Winter Water Rate (per gallon)	\$0.00534
Sewer Rate (per gallon)	\$0.01230
Lawn Water Rate (per gallon)	\$0.00596
Mn Water Test Fee (set by State of MN)	\$9.72
Late payment charge on past due balances	10%

Residential Water/Sewer Rates

Monthly Base Fees	
Water Base Fee	\$39.39
Sewer Base Fee	\$45.91
Total Residential Monthly Base Fee	\$85.30

Monthly Usage Fees	
Summer Water Rate (per gallon)	\$0.00596
Winter Water Rate (per gallon)	\$0.00534
Sewer Rate (per gallon)	\$0.01230
Lawn Water Rate (per gallon)	\$0.00596
Mn Water Test Fee (set by state of MN)	\$9.72
Late payment charge on past due balances	10%

Reconnect Services- 24-hour notice required

During Work Hours	\$100.00
After Work Hours	\$150.00

Disconnect Services- 24-hour notice required

During Work Hours	\$100.00
After Work Hours	\$150.00

Accessibility Charge - Developers

Water (WAC) per developable acre	\$1,000.00
Sewer (SAC) per developable acre	\$1,000.00

New Construction Hook Up (owner responsibility)

City Water Hook Up	\$750.00
City Sewer Hook Up	\$750.00
GLSSWD Water Hook Up	\$750.00
GLSSWD Sewer Hook Up	\$750.00

Meter and Endpoint (plus tax)


5/8" and 3/4" meter and endpoint	Cost plus 15% admin
1" and larger meter and endpoint	Cost plus 15% admin
3/4" Copper horn w/ 2 swivels	Cost plus 15% admin
1" curb box	Cost plus 15% admin

ZONING

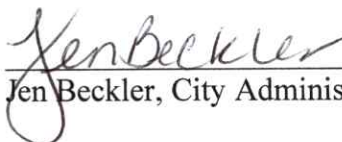
Comprehensive Plan - Color Copy	\$35.00
Comprehensive Plan - CD	\$10.00
Deposit required for all requests	\$500.00
Conditional Use Permit	\$500.00
Zoning Ordinance Amendment/Rezoning	\$500.00
Variance	\$500.00
Easement Vacation Request	\$500.00
Appeals - plus additional costs	\$700.00
Plat Consolidation	\$500.00
Special Exception Use	\$500.00
Subdivision Preliminary Plat (up to 5 lots)	\$500.00
per each lot over 5 lots	\$25.00
Subdivision Hearing & Subsequent Hearings with new notice	\$200.00
Subdivision Final Review	NO CHARGE
Final Plat (per lot)	\$110.00
Special Planning/Board of Adjustment Meeting	\$500.00
Site Plan Review (Set by Building Official)	
Metes & Bounds split Plus, County Recording Fee	\$500.00
Late Application Fee	\$50.00
Land Use Fees - required if site plan needed	
Application for Development - escrowed Collected when concept or sketch plan is submitted to City	\$5,000.00
Park Dedication Fees (developer responsibility) Per housing unit/lot - due at time of plat	\$1,000.00

Passed and adopted by the City Council of the City of Spicer on January 7th, 2025.

Approved:


Robin deCathelineau, Mayor

Attest:


Jen Beckler, City Administrator

