

**CITY OF SPICER**  
**RESOLUTION 2026-05 – AMENDED**

**RESOLUTION TO ESTABLISH THE 2026 CITY FEE SCHEDULE**

**WHEREAS**, the City of Spicer and its activities as a municipality require us to set forth fees and charges for permits and services; and

**WHEREAS**, the City of Spicer must maintain a relevant schedule of fees and regularly audit their effectiveness; and

**WHEREAS**, the City of Spicer on an annual basis at the first meeting in January of each calendar year shall review the fees for relevancy [approved January 6, 2026 & February 3, 2026] update the schedule as necessary and propose the new year's fee schedule to the City Council for approval; and

**NOW, THEREFORE, BE IT RESOLVED** by the city council for the City of Spicer the following fee schedule is in effect as of January 1, 2026.

**ADMINISTRATIVE**

General Administrative Fine	\$75.00
Special Council Meeting	\$700.00
Assessment Search	\$30.00
Duplicate License/Permit	\$10.00
Agenda Packet <i>(plus postage)</i>	\$1.00
Annual Budget Documents	\$30.00
Municipal Code Book <i>(per page)</i> or \$100 <i>(whichever is less)</i>	\$1.00
Duplicate Meeting Tape <i>(per tape)</i>	\$10.00
Copy Scan <i>(per page)</i>	\$1.00
Mileage Reimbursement <i>(per current IRS rate)</i>	per mile
Election Filing Fee	\$5.00
NSF/Closed Accounts/Stop Payments	\$30.00
Research Time for Open Records:	
Public Records Request per hour after 30 min	\$40.00
Certify Unpaid Charges to Property Tax Roll	Assessor fee plus 15% Admin Fee

**BUILDING PERMITS - RESIDENTIAL & COMMERCIAL**

New Construction <i>(per MN Building Code)</i>	Per Valuation
Additions, Remodels <i>(per MN Building Code)</i>	Per Valuation
Mechanical Permit <i>(per MN Building Code)</i>	Per Valuation
Demolition Permit <i>(per MN Building Code)</i>	\$150.00
No/Late Building or Demolition Permit <i>(per MN Building Code)</i>	DOUBLE PERMIT FEE

**CITY ORDINANCE FINES**

70.08 Unreasonable Acceleration	\$50.00
71.01 No Parking where posted	\$50.00
91.11 (A) Attack by Animal/Dog Bites	PER COUNTY ATTORNEY
91.13 Basic Care/Cruelty to Animals	\$100.00

102 Loud Party/Noisy Gathering	\$50.00
112.05 Consumption of Alcohol in Public	\$120.00
130.04 Fireworks prohibited in public	\$50.00
173.1 Snow parking violations	\$50.00
174.02 (4)(A) Social Host	\$50.00
174.02(4)(B) Social Host	\$50.00
1.3 Gathering in Park	\$100.00
2009-01-Public Urination	\$50.00

#### **CEMETERY**

Individual Burial Plot	\$500.00
Individual Burial Fee ( <i>per interment</i> )	\$150.00
Single Columbarium	Vary from \$950.00 to \$1,500.00
Single Columbarium Burial Fee ( <i>per interment</i> )	\$150.00
Double Columbarium	Vary from \$1,650.00 to \$2,600.00
Double Columbarium Burial Fee ( <i>per interment</i> )	\$150.00

#### **DOCK RENTAL**

Residential - Spicer Resident - Annual ( <i>plus sales tax</i> )	\$1,100.00
Commercial/Non-Resident - Annual ( <i>plus sales tax</i> )	\$1,300.00

#### **FIRE DEPARTMENT**

Fire Calls for the 1 <sup>st</sup> Hour	\$500.00
Each Additional Half-Hour	\$250.00
Foam ( <i>per gallon</i> )	\$50.00
Controlled Burn ( <i>per acre</i> )	\$60.00
Pool Fill Administrative Fee	\$30.00
Per 1,000 Gallons	\$10.00
Per Hour/Per Person	\$30.00
Per Mile	\$4.00

#### **PARK RENTAL**

Pirrotta Park Gazebo	\$35.00
Pirrotta Park Lions Shelter	\$40.00
Pirrotta Park Observation Deck	\$60.00
Westside Park Shelter	\$40.00
Electric Hook Up Saulsbury Beach/Flee Market ( <i>per day</i> )	\$55.00

#### **PUBLIC WORKS**

Call out for Public Works Personnel ( <i>after hours</i> )	
1 <sup>st</sup> Hour/Per Person	\$125.00
After 1 <sup>st</sup> Hour	\$75.00
Loader Per Hour ( <i>including labor</i> )	\$275.00
Bulk Water Base Fee	\$70.00
Bulk Water ( <i>per 1,000 gallons</i> )	\$10.00
Mowing ( <i>minimum rate per hour</i> )	\$100.00

#### **RENTALS**

City Hall Council Chambers ( <i>private or commercial</i> )	\$50.00
Fire Hall Meeting Room ( <i>private or commercial</i> )	\$50.00
<b>DETHLEFS COMMUNITY CENTER</b>	
Regular Rentals ( <i>private or commercial</i> )	\$100.00
Exempt Service Organizations	\$50.00
Veterans, Boy & Girl Scouts, NLS School Only	NO CHARGE
Audio Visual Equipment Rental Fee	\$50.00
Damage Deposit	\$200.00

**LICENSES & PERMITS**

Adult Entertainment Permit	\$10,000.00
Adult Entertainment Application Fee	\$5,000.00
Pet license - Annual due January 1 ( <i>impound fee set by Humane Society</i> )	\$5.00
Burning Permits - Annual due January 1 ( <i>required in city limits</i> )	NO CHARGE – DNR SITE
Can Only Burn Brush & Leaves - Not Needed if There is 3" of Snow Cover	
Events Permit ( <i>per event ex. fireworks, vendors, outside public address</i> )	\$25.00
Fence Permit	\$50.00
Gambling Permit - Annual	\$100.00
Gambling Permit - Daily	\$25.00
Gambling Background Investigation Fee	\$100.00
Golf Cart/4-wheel ATV - Annual ( <i>current proof of insurance required</i> )	\$25.00

**LIQUOR**

Club License - Annual due August 1	\$100.00
Events Permit - ( <i>3.2 beer per event</i> )	\$25.00
On Sale Liquor - Annual due August 1	\$2,500.00
Off Sale Liquor - Annual due August 1	\$100.00
On Sale Sunday Liquor - Annual due August 1	\$200.00
On Sale Wine with Strong Beer - Annual due August 1	\$200.00
Pedal Pub License - Daily	\$25.00

**OTHER PERMITS**

Right of Way / Excavation Permit	\$50.00
Sanitation Contractors License - Annual due October 1	\$25.00
Shoreland Alteration Permit	\$100.00
Excavation/Fill Permit	\$150.00
Sign Permit - Under 30' ( <i>per sign</i> )	\$50.00
Sign Permit - Over 30' ( <i>per sign</i> )	\$100.00
Temporary Sign/Banner Permit ( <i>per sign/banner</i> )	\$25.00
Vendor Permit - Daily	\$25.00
Vendor Permit - Seasonal	\$250.00
Vendor Permit - Boy/Girl Scouts, Church & Non-Profit Organizations	NO CHARGE
Conduct Business on Public Sidewalk	\$25.00

**SHORT-TERM RENTAL**

Short-Term Rental License - Annual due January 1	\$2,000.00
Short-Term Rental Inspection Fee and/or Follow-up(s)	PER INSPECTRON FEE
Failure to Pay Monthly Lodging Tax ( <i>per month</i> )	
First Offense	WRITTEN WARNING
Second Offense	\$500.00
Third Offense	\$1,000.00

Operating Short-Term Rental without License	
First Offense	\$2,000.00
Second Offense	\$4,000.00
Short-Term Rental Noise Complaint	
First Offense	\$50.00
Second Offense ( <i>within 12-month period</i> )	\$100.00
Third Offense ( <i>within 12-month period</i> )	\$300.00
Short-Term Rental Parking Violations	
First Offense	\$50.00
Second Offense ( <i>within 12-month period</i> )	\$100.00
Third Offense ( <i>within 12-month period</i> )	\$300.00

### WATER/SEWER UTILITIES

#### **Commercial Water/Sewer Rates Monthly Base Fees**

Water Base Fee ( <i>plus tax</i> )	\$57.63
Sewer Base Fee	\$70.76
Sales Tax	\$4.54

**Total Commercial Monthly Base Fee** **\$132.93**

#### Monthly Usage Fees

Summer Water Rate ( <i>per gallon</i> )	\$0.00614
Winter Water Rate ( <i>per gallon</i> )	\$0.00550
Sewer Rate ( <i>per gallon</i> )	\$0.01328
Lawn Water Rate ( <i>per gallon</i> )	\$0.00614

Water Testing Fee (*set by State of MN divided quarterly per year*) \$15.22

Late Payment Charge on Past Due Balances 10%

#### **Residential Water/Sewer Rates Monthly Base Fees**

Water Base Fee	\$40.57
Sewer Base Fee	\$49.58

**Total Residential Monthly Base Fee** **\$90.15**

#### Monthly Usage Fees

Summer Water Rate ( <i>per gallon</i> )	\$0.00614
Winter Water Rate ( <i>per gallon</i> )	\$0.00550
Sewer Rate ( <i>per gallon</i> )	\$0.01328
Lawn Water Rate ( <i>per gallon</i> )	\$0.00614

Water Testing Fee (*set by State of MN -- divided quarterly per year*) \$15.22

Late Payment Charge on Past Due Balances 10%

#### Reconnect Services (*24-hour notice required*)

During Work Hours	\$100.00
After Work Hours	\$150.00

#### Disconnect Services (*24-hour notice required*)

During Work Hours	\$100.00
After Work Hours	\$150.00

#### Developers Accessibility Charge

Water (WAC) ( <i>per developable acre</i> )	\$1,000.00
Sewer (SAC) ( <i>per developable acre</i> )	\$1,000.00

#### New Construction Hook Up (*owner responsibility*)

City Water Hook Up	\$750.00
City Sewer Hook Up	\$750.00

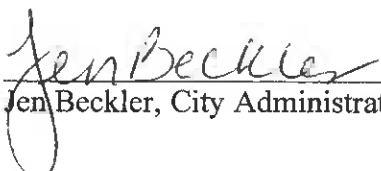
GLSSWD Water Hook Up	\$750.00
GLSSWD Sewer Hook Up	\$750.00
<b>METER AND ENDPOINT</b>	
5/8" & 3/4" Meter & Endpoint <i>(plus sales tax)</i>	Cost plus 15% admin
1" & Larger Meter & Endpoint <i>(plus sales tax)</i>	Cost plus 15% admin
3/4" Copper Horn with 2 Swivels <i>(plus sales tax)</i>	Cost plus 15% admin
1" Curb Box <i>(plus sales tax)</i>	Cost plus 15% admin
<b>ZONING</b>	
Comprehensive Plan - Colored Copy	\$40.00
Comprehensive Plan - CD	\$20.00
Deposit <i>(required for all requests)</i>	\$550.00
Conditional Use Permit	\$550.00
Zoning Ordinance Amendment/Rezoning	\$550.00
Variance	\$550.00
Easement Vacation Request	\$550.00
Appeals <i>(plus all additional costs)</i>	\$700.00
Plat Consolidation	\$550.00
Special Exception Use	\$550.00
Subdivision Preliminary Plat <i>(up to 5 lots)</i>	\$550.00
Per Each Lot Over 5 Lots	\$550.00
Subdivision Hearing & Subsequent Hearings <i>(with new notice)</i>	\$200.00
Subdivision Final Review	NO CHARGE
Final Plat <i>(per lot)</i>	\$110.00
Special Planning/Board of Adjustment Meeting	\$700.00
Site Plan Review	PER INSPECTRON FEE
Metes & Bounds split <i>(plus county recording fee)</i>	\$550.00
Late Land/Zoning Application Fee	\$50.00
Land Use Fees - Due at the Time when Concept/Sketch Plan Submitted to City <i>(required if site plan needed)</i>	
Application for Development <i>(escrowed)</i>	\$5,000.00
Park Dedication Fees <i>(developer responsibility)</i>	
Per Housing Unit/Lot - Due at the Time of the Plat	\$1,000.00

Passed and adopted by the City Council of the City of Spicer on February 3<sup>rd</sup>, 2026.

Approved:

  
 Robin deCathelineau, Mayor

Attest:

  
 Jen Beckler, City Administrator

